

Registered under the provision of Companies Act 2006

Company Registration Number: 10039365

Constitution

of

Dhaka University Alumni Association UK (DUAAUK)



**Dhaka University Alumni Association
United Kingdom**

**The constitution of DUAAUK forms the structure & Function within
which the Association operates.**

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Part 1 - Preliminary

1. Definitions

In this constitution:

DUAAUK	means Dhaka University Alumni Association UK incorporated under the provision of Companies Act 2006.
Association	means Dhaka University Alumni Association UK.
Alumni	means a person who obtained a degree or Master degree from Dhaka University and degree from Ahsanullah Engineering College, medical colleges and other colleges who obtained their certificate from Dhaka University. The EC may review the word "Alumni" if necessary for the interest of the association in line with the constitution of the Dhaka University Alumni Association.
Members	means the general member, life member, honorary member and associate member
Property	means all movable and immovable property of the Association including cash.
Coverage	the whole of the UK and Ireland and may be extended to any other country (ies).
Nature	Association is a strictly non-political and a non-profit organisation.
EC member	a member of the Executive Committee.
Treasurer	means the person holding office under this constitution as Treasurer of the association.
Secretary General	means the person holding office under this constitution as Secretary General of the association.
President	means the person holding office under this constitution as President of the Association
Special general meeting	means a general meeting of the association other than an annual general meeting.
Founding committee	means the first committee of the association formed in its first meeting held, to form the association, enjoys special power on the inclusion, rejection and cessation of membership(s) or other matters that relates to the interest of this association.

Founding President	means the President appointed in the first committee meeting held to form the association.
Founding Secretary General	means the secretary general appointed in the first committee meeting held to form the association.
Companies Act	means the Companies Act (as defined in section of the Companies Act 2006, in so far as they apply to the company and includes any person occupying the position of Director, by whatever named called)
Articles	means the Company's Article of Association
<i>Patrons and Advisers:</i>	<i>means</i> a person who gives financial or other support to DUAAUK
Registered address	Ferguson House, 103 Cranbrook Road Ilford, Essex IG1 4PU

Part 2 - Membership

Founding Committee:

President:	Dr. Rahman Jilani
Vice President	Dr. Mohammed Abdul Awal
Secretary General	Md. Anwar Kabir Khan
Treasurer:	Enamul Hoque FCA

Members:

1. Mrs. Salma Nasir
2. Dr. Mosaddeque Hossain Biswas
3. Dr. Naheed Nawazesh Roni
4. Bulbul Ahmed
5. Manab Sarker

2. Qualification of members

- a) **Founding member:** Founding members are those members who took the initiative to form Dhaka University Alumni Association, UK (DUAAUK) in the 1st meeting of DUAAUK.
- b) **General member:** A person is qualified to be a member of the association if the person is a former student of Dhaka University or its affiliated colleges or institutes and obtained a formal degree from Dhaka University.

- c) **Life member:** Life member means who have paid or been chosen to be a member for the rest of his/her life.
- d) **Associate member:** Teacher of Dhaka University or spouse of the life member. But they are not eligible to cast their vote in any election for the EC.
- e) **Honorary member:** Any other dignified people who could also be the donor for smooth functioning of the DUAAUK. But they are not eligible to cast their vote in any election of the EC.
- f) **Special member:** Any other Alumni Association in the UK from the University of Dhaka either in the name of the Hall (Jagannath Hall, SM Hall etc.), profession (Lawyers / Physicians), institute (like IBA) will qualify for special member of DUAAUK subject to approval by the EC committee. If their membership application is approved the president or the secretary of such organization will be treated as Ex-officio member of the Executive committee. Such member will not have privilege of voting right in the Executive Committee.

3. Application for membership

- a) an application in the prescribed “application form” must be lodged to the Secretary General /or President or Vice President to become a member of the association. This application form must accompany a copy of the certificates (s) of Degree given by the University of Dhaka. In case of online registration through website a scanned copy of the original certificate needs to be attached.
- b) Nomination of a person for membership should be made by an existing member of the association in writing in the “application form”. In case of online registration this needs to be done as a post facto means either online or offline.
- c) the Executive Committee holds the right to accept or reject an application for membership or cancel the membership of an existing member. In case of a dispute a hearing committee, composed of the Secretary General along with the Vice President, a founding member and the President, would decide about such membership by majority vote.

4. Membership fees

- a) a member of the association must pay to the association an annual membership fee of £20. The membership fee for the first year must be paid on admission.
- b) annual membership fee for each year is to be reviewed by the EC and must be paid by 31 March each year.
 - Fees for special “events” would be decided by the Executive Committee.
- c) Life Member fees will be £200.00
- d) Associate member fees will be £200.00
- e) Honorary members fess will be £500.00

5. Register of Members

The association must establish and maintain a register of members specifying the name, current address, degree/s obtained from the Dhaka University, certificate, fees paid of each person together with the date on which the person became a member of the association.

6. Cessation of membership

A person ceases to be a member of the association if the person:

- (a) dies, or
- (b) resigns from membership, or
- (c) expelled from the association, or
- (d) fails to pay the annual membership fee under clause 4(b) within 3 months after the fee is due.
- (f) membership of the EC will cease if a member does not attend three Executive Meeting without a proper or valid reason.

7. Membership entitlements

A right, privilege or obligation which a person has by reason of being a member of the association:

- (a) can't be transferred or transmitted to another person, and
- (b) terminates on cessation of the person's membership.

8. Resignation of membership

- a) A member of the association may resign from membership of the association by first giving to the secretary general, a written notice of at least one month (or such other period as the committee may determine) of the member's intention to resign and, on the expiration of the period of notice, the member ceases to be a member.
- b) If a member of the association ceases to be a member under sub-clause 8(a), and in every other case where a member ceases to hold membership, the Secretary General must make an appropriate entry in the register of members recording the date on which the member ceased to be a member.

9. Members' liabilities

The liability of a member of the association to contribute towards the payment of the debts and liabilities of the association or the costs, charges and expenses of the winding up of the association is limited to the amount, if any, unpaid by the member in respect of membership of the association.

10. Resolution of disputes

- a) A dispute between a member and another member (in their capacity as members) of the EC, or a dispute between a member or members and the association, are to be referred to the President.

- b) Any serious disputes where there is an apprehension of closing down of DUAAUK, the founding members in collaboration with some Executive Committee members (if any) will take over the conduct of the DUAAUK until the dispute is resolved.

11. Disciplining procedures

- a) A written complaint may be made to the President by any member that a member of the association:
 - i. has refused or neglected to comply with a provision or provisions of this constitution, or
 - ii. has acted in a manner detrimental or damaging or against the interests of the association.

- b) The President would pass the complaint to the EC - which may refuse to deal with a complaint if it considers the complaint to be trivial or vexatious in nature. OR
- c) If the EC decides to deal with the complaint, the committee requests the secretary gen.
 - i. must serve a notice of the complaint on the member concerned, and
 - ii. must give the member at least 14 days from the time the notice is served within which to make submissions to the committee in connection with the complaint, and
 - iii. must take into consideration any submissions made by the member in connection with the complaint.

- (d) The committee may, by resolution, expel the member from the association or suspend the member from the membership of the association if, after considering the complaint and any submissions made in connection with the complaint, it is satisfied that the facts alleged in the complaint have been proved to be true and the expulsion or suspension is warranted in the circumstances.
- (e) If the committee expels or suspends a member, the secretary general must, within 7 days after the action is taken, serve a written notice to the member regarding the action taken or of the reasons given by the committee for having that action and of the member's right of appeal.
- (f) The expulsion or suspension does not take effect:
 - i. until the expiration of the period within which the member is entitled to appeal against the resolution concerned, or
 - ii. if within that period the member exercises the right of appeal, unless and until the association confirms the resolution under clause 12, whichever is the later.

12. Right of appeal of disciplined member

- a) A member may appeal to the association in general meeting against a resolution of the committee under clause 11, within 7 days after notice of the resolution is served on the member, by lodging with the secretary general a notice to that effect.

- b) The notice may, but need not, be accompanied by a statement of the grounds on which the member intends to rely for the purposes of the appeal.
- c) On receipt of a notice from a member under sub-clause 12(a), the secretary general must notify the committee which is to convene a general meeting of the association to be held within 28 days after the date on which the secretary general received the notice.
- d) At a general meeting of the association convened under subclause 12(c):
 - i. no business other than the question of the appeal is to be transacted, and
 - ii. the committee and the member must be given the opportunity to state their respective cases orally or in writing, or both, and
 - iii. the members present are to vote by secret ballot on the question of whether the resolution should be confirmed or revoked.
- (e) The appeal is to be determined by a simple majority of votes cast by members of the association.
- f) However, the Clauses 10, 11, & 12 with all their sub clauses would not have any effect on a membership, if Four founding members including the President feel that the committee is biased and not acting for the best interest of the organisation .

Part 3 - The committee

13. Powers of the Executive Committee

Subject to this constitution or Article of Association and any resolution passed by the association in general meeting:

The committee is to be called the Executive Committee of the association ("the EC"). The powers of the EC include but not limited to:

- a) control and manage the affairs of the association, and
- b) exercise all such functions as may be exercised by the association, and
- c) perform all such acts and do all such things as appear to the EC to be necessary or desirable for the proper management of the affairs of the association.

14. Composition and membership of the committee

The EC is to be composed with 27 members with the following office bearers /post:

- a) The President
- b) The Sr. Vice President
- c) The Vice President
- d) The Secretary General
- e) The joint Secretary General
- f) The Treasurer
- g) The Joint Treasurer
- h) The Organising Secretary
- i) Joint Organising Secretary
- j) The Information, Media, Cultural and Publication Secretary

- k) Joint Information, Media, Cultural and Publication Secretary
- l) The Education and Research Secretary
- m) Joint Education and Research Secretary
- n) The members (14)

15. Term of office and eligibility to be a committee member

- a) The term of office of the EC is three years
- b) A minimum of one year membership is required in order to be an ordinary member of the EC
- c) A minimum of two years membership is required to be in order to be an office bearer of the EC
- d) In order to be the President or Secretary General or Treasurer one must have a minimum of three years general membership of the association and act as an ordinary member of the EC for a minimum of two years.
- e) The founding Committee will remain in the office for 3 years
- f) The President and the Secretary General will automatically become ordinary members of the Executive Committee on his/her retirement as the President and the Secretary General.
- g) The founding President and the founding Secretary General are eligible for re-election in the Annual General Meeting after completion of 3 Years
- h) At least three ordinary members of the committee will retire each year. Retiring members are eligible for re-election.

16. President

Requirements

1. Must be a registered member of the association for the duration of the term.
2. He / She is expected to participate in a majority of the meetings, events, and activities of the Association.

17. Duties

The President shall serve as Chair of both the Alumni Association membership and the EC meetings. Without limiting the generality of the foregoing, the President is empowered and tasked to:

- Chair all the meetings of the Alumni Association Membership and the EC;
- Serve as an ex-officio member of all committees sanctioned by the EC, with the exception of the Nominating Committee;
- Make all required appointments of standing and special committees
- See that all orders and resolutions of the members and EC are carried into effect and act;

- Create Task Forces or Advisory Groups from time to time and determine the membership of each, in consultation with the EC;
- Promote the welfare and further the objectives of this Association
- Serve as spokesperson (or duly appoint another spokesperson in his/her stead) for the association to the press, legislative bodies, groups or organizations and the public at large;
- Perform such other duties as are necessary incident to the President or as may be prescribed by the EC;
- Keep members of the Association informed of all activities undertaken and matters of concern to the EC;
- Serve as Alumni Representative at Dhaka University Alumni Association (DUAA);
- Work with the secretary in the development of the agenda for the meetings;
- Encourage the EC's role in strategic planning;
- Play a lead role in fundraising activities and other events;
- Serve as a liaison to DUAA Alumni Office to carry out mission of the organization

18. Vice President:

The Vice President is empowered and tasked to:

- Fulfill the duties of President in the absence or indisposition of the President;
- Assist the President with his or her duties, when requested, and to be responsible for such duties as are delegated or assigned by the President or the EC;
- Shall advise one or more committees and report the committee activities at each meeting of the EC;
- Perform any other duties assigned or delegated by the President or the EC;
- Serve as the Chair of the Distinguished Alumni Committee. In this capacity, is responsible for
- Accepting and encouraging nominations for Distinguished Alumnus;
- Researching qualifications of persons nominated for Distinguished Alumnus status;

- Planning, or causing to be planned, an event honoring the Distinguished Alumnus; and
- Serve on the Nominating Committee.

19. Secretary General

Requirements

1. Must be a registered member of the Alumni Association for the duration of the term
2. He /She expected to participate in a majority of the meetings, events, and activities of the Association.

20. Duties

The Secretary is empowered and tasked to:

- Oversee the proper recording of proceedings of meetings of the Alumni Association Membership and the Executive Committee;
- Ensure that accurate records are kept of all members;
- Distribute a written copy of all proceedings of the Executive Committee meetings to Association membership and Alumni Office;
- Keep an up-to-date copy of the By-Laws and have a copy present at all meetings;
- Supply the presiding officers, Executive Committee members, and Alumni Office with an agenda, of all Executive Committee and special meetings, if it is so desired;
- Handle all correspondence for the Association as directed by the President;
- Send notices of all meetings and other notices when required to the general membership in conjunction with the Alumni Office;
- Maintain records of the Association as appropriate;
- Serve as the Chair of the Fundraising and Events Committee. In this capacity, is responsible for
 - Organizing the Graduation Recognition(s) as appropriate
 - Organizing other fundraising activities and events as established by the EC;
- Perform other responsibilities assigned by the EC.
- Organise and manage day to day operation of the DUAAUK;
- Co-ordinate with all other sub-committees;
- Plan and organise the development of DUAAUK

21. Treasurer:

The Treasurer is empowered and tasked to:

- Gather information, keep records on income and expenses of the Association, and report the same to the EC at each meeting;
- Monitor funds of the Association, and alert President and Secretary General to any concerns in conjunction with the DUAAUK;
- Work with the President and Secretary General to develop an annual budget, and present same to EC and general meeting for approval;
- Work with Foundation support staff to manage the Alumni Fund.
- Perform other responsibilities assigned by the EC.

22. Committee Meeting

- a) The committee must meet at least four times in each period of 12 months at such place and time as the EC may determine.
- b) Additional meetings of the EC may be convened by the president or by the secretary general of the EC.
- c) At least four members or one third of the EC whatever the maximum including the president and/or the secretary general constitute a quorum for the transaction of the business of a meeting of the committee.
- d) The committee is to keep records of all meetings.
- e) Oral or written notice of a meeting of the committee must be given by the Secretary to each member of the committee at least 48 hours (or such other period as may be unanimously agreed on by the members of the committee) before the time appointed for the holding of the meeting.
- f) No business is to be transacted by the committee unless a quorum is present and if, within half an hour of the time appointed for the meeting, a quorum is not present, the meeting is to stand adjourned to the same place and at the same hour of the same day in the following week.
- g) If at the adjourned meeting a quorum is not present within half an hour of the time appointed for the meeting, the meeting is to be dissolved.
- h) At a meeting of the committee:
 - (i) the president or, in the president's absence, one of the vice-presidents is to preside, or
 - (ii) if the president and the vice-president are absent or unwilling to act, such one of the remaining members of the EC as may be chosen by the members present at the meeting is to preside.

23. Election Commissioner

1. The Election commissioner shall consist of any 3 members from the alumni of which one will be the Chief Election Commissioner. EC committee in force will select 3 members from the alumni. But not from the members whose membership fees are unpaid and up to date at the date of their appointment.
2. The Election commission will prepare the lists of voters considering the membership of DUAAUK
3. This committee will require to form at least three months before the end of current EC duration.
4. The Election commission will declare the date of election
5. The Election commission members cannot participate in the election.
6. The Election Commission will declare the results of the election at least 15 days before the expiry of the EC duration.
7. Outgoing committee will hand over the charges to the incoming committee within 21 days of publishing the election results.

Election of committee members

- a) Nominations of candidates for election as office-bearers of the association or as ordinary committee members:
 - I. must be made in writing, signed by 2 members of the association and accompanied by the written consent of the candidate (which may be endorsed on the form of the nomination), and
 - II. must be delivered to the secretary general of the association at least 7 days before the date fixed for the holding of the annual general meeting at which the election is to take place.
- b) If insufficient nominations are received to fill all vacancies of the committee, the candidates nominated are taken to be elected and further nominations are to be received at the annual general meeting.
- c) If insufficient further nominations are received, any vacant positions remaining on the committee are taken to be casual vacancies.
- d) If the number of nominations received is equal to the number of vacancies to be filled, the persons nominated are taken to be elected.
- e) If the number of nominations received exceeds the number of vacancies to be filled, a ballot is to be held.
- f) The ballot for the election of office-bearers and ordinary committee members of the committee is to be conducted at the annual general meeting in such usual and proper manner as the committee may direct.
- g) A person nominated as a candidate for election as an office-bearer or as an ordinary committee member of the association must be a member of the association.
- h) The EC may co-opt three more members considering their education, experience and profile in the society.

24. Casual vacancies

- a) In the event of a casual vacancy occurring in the membership of the committee, the committee may appoint a member of the association to fill the vacancy and the member so appointed is to hold office, subject to this constitution, until the conclusion of the annual general meeting next following the date of the appointment.

- b) A casual vacancy in the office of a member of the committee occurs if the member:
- (i) dies, or
 - (ii) ceases to be a member of the association, or
 - (iii) becomes an insolvent, or
 - (iv) resigns office by notice in writing given to the secretary general, or
 - (v) is removed from office, or
 - (vi) becomes a mentally incapacitated person, or
 - (vii) is absent without the consent of the committee from 3 consecutive meetings of the committee, or
 - (viii) is convicted of an offence involving fraud or dishonesty for which the maximum penalty on conviction is imprisonment for not less than 3 months, or
 - (ix) is prohibited from being a director of a company under Companies Act 2006.
 - (x) under subclause 17(c) if insufficient nomination of candidate for election of office bearer is received, any vacant positions remaining on the committee are taken to be casual vacancies.

25. Removal of EC members

- (a) The association in general meeting may by resolution remove any member of the EC from the office of member before the expiration of the member's term of office and may by resolution appoint another person to hold office until the expiration of the term of office of the member so removed.
- (b) If a member of the committee to whom a proposed resolution referred to in subclause 21(a) relates makes representations in writing to the secretary or president (not exceeding a reasonable length) and requests that the representations be notified to the members of the association, the secretary or the president may send a copy of the representations to each member of the association or, if the representations are not so sent, the member is entitled to require that the representations be read out at the meeting at which the resolution is considered.

26. Delegation by EC to sub-committee

- a) The EC may, by instrument in writing, delegate to one or more sub-committees (consisting of such member or members of the association as the committee thinks fit) the exercise of such of the functions of the committee as are specified in the instrument, other than:
 - (i) this power of delegation, and
 - (ii) a function which is a duty imposed on the committee by the Act or by any other law.
- b) A function the exercise of which has been delegated to a sub-committee under this clause may, while the delegation remains unrevoked, be exercised from time to time by the sub-committee in accordance with the terms of the delegation.
- c) A delegation under this clause may be made subject to such conditions or limitations as to the exercise of any function, or as to time or circumstances, as may be specified in the instrument of delegation.
- (d) Despite any delegation under this clause, the committee may continue to exercise any function delegated.

- e) Any act or thing done or suffered by a sub-committee acting in the exercise of a delegation under this clause has the same force and effect as it would have if it had been done or suffered by the committee.
- f) The committee may, by instrument in writing, revoke wholly or in part any delegation under this clause.
- g) A sub-committee may meet and adjourn as it thinks proper.

Part 4 - General meetings

27. Annual general meetings time frame

- a) The association must hold its first annual general meeting within 18 months after its registration under the Act.
- b) The association must hold its annual general meetings:
 - (i) within 6 months after the close of the association's financial year, or
 - (ii) within such later time as may be allowed as prescribed by the Regulation.

28. Annual general meeting Procedure

- a) The annual general meeting of the association is, subject to the Act and to clause 23, to be convened on such date and at such place and time as the committee thinks fit.
- b) In addition to any other business which may be transacted at an annual general meeting, the business of an annual general meeting is to include the following:
 - (i) to confirm the minutes of the last preceding annual general meeting and of any special general meeting held since that meeting,
 - (ii) to receive from the committee reports on the activities of the association during the last preceding financial year,
 - (iii) to elect office-bearers of the association and ordinary committee members,
 - (iv) to receive and consider any financial statement or report required to be submitted to members under the Act.
- c) An annual general meeting must be specified as such in the notice convening it.
- d) The Secretary General must, at least 14 days before the date fixed for the holding of the annual general meeting, give a notice to each member specifying the place, date and time of the meeting and the nature of the business proposed to be transacted at the meeting.
- e) Amendment:
 - i. This constitution may be altered, amend or changed by direct vote of two third members present in the general meeting.
 - ii. Any member can propose an amendment six weeks before the Annual General meeting to the Secretary General. The Secretary General in consultation with President and the EC will consider whether the proposed amendment is necessary.

- iii. If the proposed amendment is necessary and approved by the EC, the Secretary General will send the notice of amendment along with the notice of Annual General Meeting to the members before 30 days of the annual general meeting stating the exact wording of amendment.

29. Special general meetings

- a) The committee may, whenever it thinks fit, convene a special general meeting of the association.
- b) The committee must, on the requisition in writing of at least 50 per cent of the total number of members, convene a special general meeting of the association.
- c) A requisition of members for a special general meeting:
 - (i) must state the purpose or purposes of the meeting, and
 - (ii) must be signed by the members making the requisition, and
 - (iii) must be lodged with the secretary general, and
 - (iv) may consist of several documents in a similar form, each signed by one or more of the members making the requisition.
- d) If the committee fails to convene a special general meeting to be held within 1 month after that date on which a requisition of members for the meeting is lodged with the secretary general, any one or more of the members who made the requisition may convene a special general meeting to be held not later than 3 months after that date.
- e) A special general meeting convened by a member or members as referred to in subclause 25(d) must be convened as nearly as is practicable in the same manner as general meetings are convened by the committee.

30. Notice

- a) Except if the nature of the business proposed to be dealt with at a general meeting requires a special resolution of the association, the secretary must, at least 14 days before the date fixed for the holding of the general meeting, give a notice to each member specifying the place, date and time of the meeting and the nature of the business proposed to be transacted at the meeting.
- b) If the nature of the business proposed to be dealt with at a general meeting requires a special resolution of the association, the secretary must, at least 21 days before the date fixed for the holding of the general meeting, cause notice to be given to each member specifying, in addition to the matter required under subclause 26(a), the intention to propose the resolution as a special resolution.
- c) No business other than that specified in the notice convening a general meeting is to be transacted at the meeting except, in the case of an annual general meeting, business which may be transacted under clause 24 (b).
- d) A member desiring to bring any business before a general meeting may give notice in writing of that business to the secretary who must include that business in the next notice calling a general meeting given after receipt of the notice from the member.

31. Quorum for general meetings

- a) No item of business is to be transacted at a general meeting unless a quorum of members entitled under this constitution to vote is present during the time the meeting is considering that item.
- b) Fifteen members or 10% of the total membership whatever the maximum of the total members of the DUAAUK present (being members entitled under this constitution to vote at a general meeting) constitute a quorum for the transaction of the business of a general meeting.
- c) If within half an hour after the appointed time for the commencement of a general meeting a quorum is not present, the meeting in any other case, is to stand adjourned to the same day in the following week at the same time and (unless another place is specified at the time of the adjournment by the person presiding at the meeting or communicated by written notice to members given before the day to which the meeting is adjourned) at the same place.
- d) If at the adjourned meeting a quorum is not present within half an hour after the time appointed for the commencement of the meeting, the members present (being at least 3) are to constitute a quorum.

32. Presiding member

- (1) The president or, in the president's absence, the vice-president, is to preside as chairperson at each general meeting of the association.
- (2) If the president and the vice-president are absent or unwilling to act, the members present must elect one of their number to preside as chairperson at the meeting.

33. Adjournment

- a) The chairperson of a general meeting at which a quorum is present may, with the consent of the majority of members present at the meeting, adjourn the meeting from time to time and place to place, but no business is to be transacted at an adjourned meeting other than the business left unfinished at the meeting at which the adjournment took place.
- b) If a general meeting is adjourned for 14 days or more, the secretary must give written or oral notice of the adjourned meeting to each member of the association stating the place, date and time of the meeting and the nature of the business to be transacted at the meeting.
- c) Except as provided in sub-clauses 29(a) and 29(b), notice of an adjournment of a general meeting or of the business to be transacted at an adjourned meeting is not required to be given.

34. Making of decisions

- a) A question arising at a general meeting of the association is to be determined by either:
 - (a) a show of hands, or
 - (b) In case of any motion to be approved majority general members will decides whether that should be determined by a written ballot.
- b) If the question is to be determined by a show of hands, a declaration by the chairperson that a resolution has, on a show of hands, been carried or carried unanimously or carried

by a particular majority or lost, or an entry to that effect in the minute book of the association, is evidence of the fact without proof of the number or proportion of the votes recorded in favour of or against that resolution. In case of a tie or equal votes casted, the president would cast the deciding vote.

- c) If the question is to be determined by a written ballot, the ballot is to be conducted in accordance with the directions of the chairperson.

35. Special resolutions

A special resolution may only be passed by the association in accordance with clause 29 of the constitution.

36. Voting

- a) On any question arising at a general meeting of the association a member has one vote only.
- b) In the case of an equality of votes on a question at a general meeting, the chairperson of the meeting is entitled to exercise a second or casting vote.
- c) A member is not entitled to vote at any general meeting of the association unless all money due and payable by the member to the association has been paid.
- d) A member is not entitled to vote at any general meeting of the association if the member is under 18 years of age.

37. Proxy votes not permitted

Proxy votes are not allowed at or in respect of a general meeting

38. Special Provision

- a) Members of the founding committee shall have a full veto power at all material times in future years regarding any decision(s) and functions of any committee of DUAAUK including membership of the organization and any other actions taken by future committee(s). All the above which contravenes and threatens the constitutional provision, integrity of the organization and goes against the interest of DUAAUK. In such matters the founding committee has the power to explore, investigate and take the final decision. The decision of the founding committee will be treated as final and no further appeal against the decision would be allowed.
- b) In case of any member(s) does any subversive activity which is detrimental to the name, fame and functional activity of the organization founding committee has absolute power to investigate, discipline and remove them by cancelling membership of DUAAUK. There will be no provision for appeal against such decision.
- c) No discrimination to members are allowed on the basis of age, race, sex, gender, disability, religion or belief, sexual orientation, marriage or civil partnership, pregnancy and maternity. This will be govern by equality act in force in the UK.